

**BOARD OF SUPERVISORS**  
*Brown County*



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**HUMAN SERVICES COMMITTEE**

Erik Hoyer, Chair  
Richard Schadewald, Vice Chair  
Joan Brusky, Thomas De Wane, Aaron Linssen

**HUMAN SERVICES COMMITTEE**

**Wednesday, January 25, 2017**

**5:30 p.m.**

**Room 200, Northern Building  
305 E. Walnut Street, Green Bay, WI**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM  
LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of January 5, 2016.

**Comments from the Public**

**Report from Human Services Chair, Erik Hoyer**

1. **Review Minutes of:**
  - a. Aging & Disability Resource Center Board of Directors (October 27, 2016).
  - b. Children With Disabilities Education Board (December 5, 2016).
  - c. Mental Health Ad Hoc Committee (November 30, 2016).
  - d. Veterans' Recognition Subcommittee (December 21, 2016).

**Communications**

2. Communication from Supervisor Schadewald re: This is my request for the committee to evaluate Montana Meth Project commercials for possible use as public service announcements in Brown County.  
*Motion at November meeting: To refer to Administration to request NEWEYE to research the way to do public service announcements, look into copyright laws, etc. and bring back in 60 days.*
3. Communication from Supervisor Hoyer re: Discuss contracting Rise Together to present in Brown County schools in an effort to help our youth avoid addiction and other devastating consequences of drug use.  
*Referred from January County Board.*

**Wind Turbine Update**

4. Receive new information – Standing Item.

**Budget Adjustments**

5. Budget Adjustment Request (16-122): Any allocation from a department's fund balance.
6. Budget Adjustment Request (17-07): Any allocation from a department's fund balance.

**Human Services Department**

7. Executive Director's Report.
8. Financial Report for Community Treatment Center and Community Programs.

9. Statistical Reports.
  - a. CTC Staff – Double Shifts Worked.
  - b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
  - c. Child Protection - Child Abuse/Neglect Report.
  - d. Monthly Contract Update.
10. Request for New Non-Continuous and Contract Providers and New Provider Contract.

**Aging & Disability Resource Center - No agenda items.**

**Health Department – No agenda items.**

**Syble Hopp – No agenda items.**

**Veterans Services – No agenda items.**

**Other**

11. Audit of bills.
12. Such other Matters as Authorized by Law.
13. Adjourn.

Erik Hoyer, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**PROCEEDINGS OF THE BROWN COUNTY**  
**HUMAN SERVICES COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Human Services Committee was held on Thursday, January 5, 2017 at Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**Present:** Chair Hoyer, Supervisor Schadewald, Supervisor Brusky, Supervisor Linssen  
**Excused:** Supervisor De Wane  
**Also Present:** Human Services Director Erik Pritzl, Nursing Home Administrator Luke Schubert, Human Services Finance Manager Eric Johnson, Director of Community Programs Nancy Fennema and other interested parties

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***\*Audio of this meeting is available by contacting the County Board Office at (920) 448-4015\****

**I. Call Meeting to Order.**

The meeting was called to order by Chair Hoyer at 5:30 p.m.

**II. Approve/Modify Agenda.**

Motion made by Supervisor Brusky, seconded by Supervisor Schadewald to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of November 16, 2016.**

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Comments from the Public:** None.

**Report from Human Services Chair, Erik Hoyer:** No report.

**1. Review Minutes of:**

- a. Aging & Disability Resource Center Board of Directors (September 22, 2016).
- b. Board of Health (September 13, 2016).
- c. Human Services Board (November 10 & December 8, 2016).
- d. Mental Health Ad Hoc Committee (October 19, 2016).
- e. Veterans' Recognition Subcommittee (October 18 & November 15, 2016).

Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to suspend the rules to take Items 1a – e together. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to approve Items 1a - e. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Communications:** None.

**Wind Turbine Update**

- 2. Receive new information – Standing Item.**

**Resolutions/Ordinances**

- 3. Resolution Approving Funding to Provide Safe and Secure Transitional Housing in Brown County.**

Chair Hoyer noted that this was discussed at the November meeting and a motion was made to send to Corporation Counsel to draft a resolution noting the intent: Therefore the County Board of Supervisors approve a budget carryover of 2016 funds from the money allocated for Mental Health initiative funds in the amount up to \$75,000 for a study of programming and housing needed for transitional housing in Brown County. To follow proper protocol, the resolution

was brought back to committee for approval before moving it on to the full County Board.

**Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Human Services Department**

4. **Update re: County policies re: visiting hours for relatives, court appointed guardians, and other professional services personnel at the Community Treatment Center.**

Nursing Home Administrator Luke Schubert provided a written response to the visitation policy, exceptions policy and front desk policy that were discussed at the November Human Services meeting (attached).

Hoyer thanked Schubert for going through all the different venues to seek out where they were at. Linssen also thanked Schubert, it addressed a lot of the concerns he had about setting up a clear policy and clarified the exceptions and did expand the visiting hours addressing the initial concerns they had.

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

5. **Budget Adjustment Request (16-112): Any increase in expenses with an offsetting increase in revenue.**

Justification for Budget Change (2016): Overall annual budget adjustment needed because additional wages required due to one to one Nursing Home cases and high Hospital census. Higher revenue will offset this additional expense.

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

- 5a **Budget Adjustment Request (16-116): Any allocation from a department's fund balance.**

Justification for Budget Change: Budget adjustment needed because of equipment failure and replacement not anticipated in 2016 budget. Purchase of second failed ice machine during 2016 for one of four nursing home units to replace existing equipment which would cost a significant amount to repair and in this case would have no warranty. Equipment to be replaced was purchased in 2008 and has exceeded estimated useful life.

**Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

- 5b **Budget Adjustment Request (16-117): Any increase in expenses with an offsetting increase in revenue.**

Pritzl informed this was broken in two different pieces: 5b and 5c went together. Justification for Budget Change: Increased ADRC Transportation Grant funding of \$33,000 recently made available for 2016 purchase of wheelchair accessible van primarily for client appointments at CTC outpatient clinic.

**Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

- 5c **Budget Adjustment Request (17-03): Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.**

Justification for Budget Change: Change in ADRC Transportation Grant expenditure to purchase custom equipment for wheelchair accessible van primarily for client appointments at CTC outpatient clinic.

**Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

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**6. Executive Director's Report.**

Pritzl referred to the report in the agenda packet and informed his report was an end-of-year summary of all the things that were done in the department. It highlighted their initiatives and SMART goals for 2016, which were created in the beginning of the year, and provided updates. SMART goals for 2017 were set earlier in the budget process; Pritzl will bring those forward so the committee can see some of the work that was ahead of them this year.

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**7. Financial Report for Community Treatment Center and Community Programs.**

**Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**8. Statistical Reports.**

- a. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
- b. Child Protection - Child Abuse/Neglect Report.
- c. Monthly Contract Update.

Pritzl informed that these reports passed through the Human Services Board first per the board's request. He noted that they will, on a quarterly basis, make adjustments to a few to provide more information like Child Protection Referrals and continue highlighting the census reports because it spoke to utilization they had, etc.

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to suspend the rules to take Items 8 a - c together. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to receive and place on file Items 8 a - c together. Vote taken. MOTION CARRIED UNANIMOUSLY**

**9. Request for New Non-Continuous and Contract Providers and New Provider Contract.**

Pritzl informed they had all their provider contracts for residential treatment services so that they had the residential treatment options for people who were determined by assessment to need residential substance abuse treatment. They could match programming to people and they had the resources. Responding to Schadewald, Pritzl informed that the Family Services Welcome Baby Program will appear when the next report comes or it would be a contract increase through Family Services as, along with other community partners, they did increase funding to sustain the program for 2017.

Linssen was curious as to what program the reimbursement to client's mother for special needs gymnastics class was through. Director of Community Programs Nancy Fennema responded that it had to be Birth to Three or Community Long-Term Support for Children. To help with mobility, strengthening and/or along with physical therapy. They could check with insurance but most won't cover. Pritzl added that if it was part of Children Long-Term Support it would be an allowable cost to do through the funding they had available through that program which was state and federal. Schadewald would like a report back on which program it was through as it was good policy.

Fennema reported on the rent payments for CPS clients.

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Other**

**10. Audit of bills.**

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY**

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**11. Such other matters as authorized by law.**

Supervisor Zima informed that he showed up after the discussion for Item 3, he reiterated his concerns that were brought forward at the November meeting. The committee briefly explained what had been discussed and how they came to their decision to receive and place on file the item.

**12. Adjourn.**

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to adjourn at 6:09 p.m. Vote taken.  
**MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia A. Loehlein  
Recording Secretary

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER BOARD OF  
DIRECTOR'S MEETING**

**October 27, 2016**

**PRESENT:** Marvin Rucker, Pat Finder-Stone, Lisa VanDonsel, Larry Epstein, Supervisor Corrie Campbell, Jessica Nell, Melanie Maczka, Bev Bartlett, Beth Relich, Pat Hickey, Barbara Robinson

**EXCUSED:** Lori Rasmussen

**ALSO PRESENT:** Kristin Willems, Devon Christianson, Christel Giesen, Laurie Ropson, Sandy Groeschel, Tom Diedrick

The meeting was called to order by Chairperson Rucker at 8:35\_a.m.

**PLEDGE OF ALLEGIANCE**

**INTRODUCTIONS:** Mr. Diedrick welcomed the ADRC Board to Options for Independent Living. Mr. Diedrick shared updates with the Board regarding his organization.

**ADOPTION OF THE AGENDA:**

Mr. Epstein/Ms. Maczka moved to adopt the agenda. **MOTION CARRIED.**

**APPROVAL OF THE MINUTES OF MEETING OF September 22, 2016:**

Ms. Finder-Stone/Ms. VanDonsel moved to approve the minutes of the regular meeting of September 22, 2016. **MOTION CARRIED.**

**COMMENTS FROM THE PUBLIC:** None

**FINANCE REPORT:**

**A. REVIEW AND APPROVAL OF AUGUST, 2016 FINANCE REPORT:**

Ms. Bowers reviewed the September 2016 Financial Highlights.

Ms. Bartlett/ Ms. Hickey moved to approve the September 2016 finance report. **MOTION CARRIED.**

**B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:**

There were no restricted donations for September 2016.

**Nutrition & Volunteer Reports – Sandy Groeschel:**

Ms. Groeschel gave updates on the home-bound meal program, highlighting the expansion of the program to the rural Wrightstown, Greenleaf and Rockland area. Ms. Groeschel is currently working on providing service to the New Franken, Bay Settlement and Sugar Bush area. She is currently recruiting for volunteer drivers. Supervisor Campbell replied that she may know people that will be willing to volunteer in this area. Ms. Groeschel also shared that Family Care has been a good source of funding for the home-bound meal program this year. Ms. Groeschel reviewed the congregate dining sites and daily participation. She shared the transition to red dinnerware is more visually appealing and studies have shown that people eat better when dining from red plates.

Ms. Groeschel shared that the ADRC currently has over 450 volunteers but there is always a need for Meals on Wheels drivers. Ms. Groeschel referred to a visual handout of pictures showing the volunteer led project of the raised garden project at 331 S. Adams St. Ms. Groeschel also emphasized the importance of community collaborations to help home-bound meal recipients such as the decorated meal bags from the UWGB Dietetic Students and St. Norbert College Students, and Valentine's Day cards from employees at Humana for Community Involvement Day. Ms. Groeschel also shared survey

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results from both the homebound meal program and the congregate sites. The board thanked Sandy for her work this year.

## **DIRECTORS REPORT:**

### **A. ADRC 2016 Contract Proposed Changes:**

Ms. Christianson referred to the document including the draft ADRC contract proposed changes for with the State of Wisconsin in 2017. Ms. Christianson shared that every year the state gives the ADRC a new contract. Ms. Christianson shared that since receiving this document, she was informed that there are still additional changes so we should anticipate another version. Ms. Christianson stated that the current ADRC contract is large, and is very detailed with requirements and responsibilities for the ADRC. It is Ms. Christianson's responsibility to be sure that the ADRC Board of Directors has access to this document. Ms. Christianson asked the board, when the contract is final for 2017, if each member would like to have a hard copy, an electronic copy or for the ADRC to keep a copy of the contract available to board members at the ADRC. The board wishes for a copy of the 2017 contract to be available but not sent to each board member.. Ms. Christianson highlighted some changes at the state level, including integration into Public Health and a new Secretary. Ms. Christianson will send a final copy of the changes when it comes in.

### **B. Customer Service review Analytic Insights:**

Ms. Christianson referred to the handout of survey results provided by Analytic Insights. This is an independent review conducted every 5 years of customer's experience at ADRCs. Ms. Christianson reviewed the results for the ADRC of Brown County noting that the ADRC of Brown County received many marks higher than that of other ADRCs. Ms. Christianson shared that the ADRC is below the state average for the number of home visits and explained some factors that affect this including the volume family care enrollments that occurred during the 2015 timeframe the survey was conducted. Ms. Christianson explained that she would continue to focus on this statistic. Mr. Rucker explained that our facility is different from other ADRC's in that people often prefer come to our facility as it is accommodating. Ms. Christianson also shared that often customers are encouraged to come to the office to see all of the additional resources and social events that are available to our customers.

Ms. Christianson shared that in addition to the State survey, the ADRC conducted its own local survey to gauge the customer experience to find additional ways for the ADRC to improve. Ms. Christianson explained that feedback was very positive though an additional area of opportunity is providing follow up calls to customers even if they do not specifically request it. Additional discussion ensued.

### **C. Approval of New Front and South Doors:**

Ms. Christianson shared new environmental requirements with the 2017 state contract, including increased accessibility to the ADRC as well as additional dollars available to assist ADRCs in making these changes. Ms. Christianson referred to the facility requirements of the state contract and asked the state for automatic telescoping doors at the front and south side of the ADRC. This was approved for a total of \$49,000.00 by the state and the goal is to add the new doors by end of 2016. The parking issue will take longer to complete. More conversation will happen with the Quality Inn to find additional opportunities.

Ms. VanDonsel/Ms. Nell moved to approve the request for new front and south doors. **MOTION CARRIED**

### **D. Grounded Café' Leader Position:**

Ms. Christianson shared that she would like to integrate the café' into the dining site operations. Ms. Christianson communicated that the ADRC will now also offer the congregate meals as a menu item and frozen meals for purchase as well. For this reason it is recommended and requested that a new full time position be created to be responsible for both the café' and the



congregate meal site. Ms. Christianson referred to the handout of the financial impact of this position, the job description of the Grounded Care Team Lead along with changes to 2 positions in the Home-bound meal area. The Café' leader position cannot be funded by Federal/State dollars. Supervisor Campbell inquired how the Café' position would be funded. Ms. Christianson responded that the frozen meals, coffee, and bakery sales profit would fund this position. There will also be volunteer opportunities for people with disabilities to learn job skills. Ms. Christianson referred again to the financial impact handout and showed that these changes will save money and reduce the amount of dollars needed from net assets to get the café up and running. Additional discussion ensued regarding the café including updates on the timeline for opening and marketing

Ms. Relich/Supervisor Campbell moved to approve the addition of the Grounded Café' Leader Position. **MOTION CARRIED.**

**E. Add/Remove Positions in HDM Program:**

**a. Add Driver Position:**

**b. Remove Co-Coordinator:**

Due to a retirement and the resignation of one of the co-coordinators, the positions in the Home-Bound meal area were reviewed by Ms Christianson and the Nutrition team. The recommendation is to remove one Co-coordinator position and to then add an additional driver position. This would mean we have one Coordinator, a Program Assistant and 2 Drivers. The ADRC Board of Directors has previously approved the addition of a Home Delivered Meal Program Assistant Position. .

Ms. Relich/Supervisor Campbell moved to approve the addition of a Driver Position and the removal of the Co-Coordinator Position. **MOTION CARRIED.**

**LEGISLATIVE UPDATES: None**

**ANNOUNCEMENTS:**

Ms. Finder-Stone reminded the board of the importance of voting on November 8<sup>th</sup>, 2016.

**NEXT MEETING** – The next meeting will be December 8th, 2016 at 8:30 a.m. at the **ADRC.**

**ADJOURN:**

Ms. Hickey/Mr. Epstein moved to adjourn the meeting. **MOTION CARRIED.**  
The meeting adjourned at 10:53 a.m.

Respectfully submitted,

Kristin Willems, Administrative Specialist

**PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:**

A regular meeting was held on: Monday, December 5, 2016

Board Members Present: S. King, B. Clancy, J. Mitchell, L. Franke, B. Osgood,

Others Present: D. Zadnik, A. Nizzia, C. Maricque, J. Driessen

**1. Call to Order.**

The meeting was called to order by Chair S. King at 3:30 PM.

**2. Action Item: Approval of October 26, 2016 and November 3, 2016 Board Minutes.**

**Motion made by J. MITCHELL, seconded by B. OSGOOD, that the minutes from the October 26 and November 3 Board meetings be approved. MOTION CARRIED UNANIMOUSLY.**

**3. Action Item: Approval of Agenda**

**Motion made by L. FRANKE, seconded by J. MITCHELL, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.**

**4. Action Item: Board Meeting Calendar – Remainder of 2016-17**

S. King will call in for meetings when he is out of town for all dates except January 16, 2017. B. Clancy will run meeting for S. King when he is not present.

**Motion made by J. MITCHELL, seconded by B. OSGOOD, that the new calendar of Board Meetings for the remainder of the 2016-17 school year be approved. MOTION CARRIED UNANIMOUSLY.**

**5. Action Item: Donations**

S. King mentioned that the excess funds raised for the Sensory Courtyard may need to be reviewed and possibly be used to pay off the mortgage for the Parent Organization's duplex. C. Maricque mentioned that a maintenance fund should be established for the Sensory Courtyard. Currently there is about \$147,000 in the Sensory Courtyard fund and the outstanding mortgage is about \$130,000. Pledges and donations will need to be reviewed for restrictions.

**Motion made by L. FRANKE, seconded by J. MITCHELL, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.**

**6. Action Item: Payment of Bills**

C. Maricque mentioned that September payments include budgeted maintenance projects for the Gym Wall and Garage Roof. In addition, an unbudgeted payment was made to Tweet Garot for a repair to the Dextron unit. The final payment was also made for the server migration. Included in October payments was the purchase of two vans which were funded by Donations and the Parent Organization.

**Motion made by B. CLANCY, seconded by L. FRANKE, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.**

#### **7. Action Item: Financial Report**

L. Franke discussed the length of the financial reports and the requested clarification on the Board's responsibility regarding the review of the statements. J. Mitchell indicated that the Board has a fiduciary responsibility to review the financial information. A request was made to provide a summarized report that would allow an overall review of the financial information. If any board members had a concern after reviewing the summarized report, additional details could be provided. C. Maricque indicated that a summarized report by function could be created for the next meeting.

**Motion made by B. OSGOOD, seconded by B. CLANCY, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**

#### **8. Action Item: Additional Staff (.2 FTE Early Childhood Teacher and .2 FTE Early Childhood Aide January 3, 2017- June 1, 2017)**

D. Zadnik reviewed that an increase in students serviced in a District has created a need for additional staff. B. Osgood questioned how the .2 FTEs were determined. J. Driessen indicated that the two .2 FTEs were determined by feedback from staff that additional staffing was needed on Tuesday and Thursday afternoons due to the number of students during those times. There are current County employed teacher and aide that could add the additional afternoons to their schedules.

**Motion made by J. MITCHELL, seconded by B. OSGOOD, that the additional staff as recommended by administration be approved. MOTION CARRIED UNANIMOUSLY.**

#### **9. Discussion Item: Administrators' Report**

D. Zadnik identified a few areas that are currently being addressed. The first item is that DPI is requiring the school to electronically report student information to DPI,

but there is not a student information system. DPI will provide an Alternate Reporting Method (ARM) to the CDEB for reporting this information this year. In order to use this method, a memorandum of understanding will need to be signed with DPI that the CDEB will purchase a student reporting system by July 1, 2017. The student information system is a database that includes items such as attendance, disciplinary information, and testing results.

Although Syble Hopp is not a district, but instead a placement option for districts, DPI WISEdata collection system is still requiring Syble Hopp to report electronically.

Prior to this change, these data requirements were reported by the districts and data requirements were not being sent by CCDEBs. Tracy Moate from Walworth CDEB and Nissan Bar-Lev met with Barb Van Haren from DPI to discuss their concerns with CCDEBs reporting this information because it is the responsibility of the districts and CCDEBs are a placement option for the district. Despite their efforts, DPI is still requiring this information to be sent by the CCDEB. All schools were required to be compliant by September 1, 2016, but schools are able to use the ARM until July 1, 2017.

A student information system will have both an implementation cost and an annual maintenance fee. J. Mitchell questioned the benefit of such a system to Syble Hopp. Although an automated system would improve the current manual system, the requirement to implement a system is a compliant issue with DPI. A. Nizzia provided an example how the current attendance tracking processes will be improved, since there are currently three attendance reporting

formats. The system also requires schools to report seclusion and restraints. This may be a positive due to our staff training, this does not occur often. Although the reporting is for compliance, it also provides validity to our services.

J. Mitchell asked if the new system will require additional staff. Administration felt that the current staff would be able to maintain the system.

D. Zadnik indicated that the 2017-18 school calendar is currently being worked on and will be brought to the Board in January for approval. In addition, he reported that the school will be joining the Wisconsin Education Career Access Network (WECAN) which will allow the school to post vacant positions on the network. Finally, the school will be on the County's fiber the end of January for internet services.

A. Nizzia reported that the students and their families held a fundraiser at school for the Miracle League's new field. Staff and students raised \$2,000 for the new field. There about 40 Syble Hopp students that participate in the Miracle League. The student visited the Northern Building and De Pere City Hall for caroling.

S. King asked if the students will be visiting the Nicolet Bank. A. Nizzia indicated

that the students would be coming the week after the Holiday Program.

J. Driessen discussed that the district enrollment continues to climb. District staff's morale has been positive. B. Clancy asked how many student were there in the district programs. J. Driessen responded that there were 123 students in the district programs for Early Childhood through 8<sup>th</sup> Grade.

**10. Discussion Item: Parent Organization Report**

A. Nizzia reported that 823 cases of nuts were ordered, but the program received 923 cases. There are still 140 cases to be sold. Kris Brassil, the Parent Organization's Secretary, distributed an update to parents that included a pie chart to illustrate how the funds are spent. A. Nizzia and C. Maricque met with the Winter Blast Committee.

**11. Discussion Item: Administrator Search Update**

J. Mitchell distributed an update from School Exec Connect. They are working with Syble Hopp administration to finalize the Syble Hopp template. There are four focus group meetings being held on Monday, December 12<sup>th</sup>. The focus groups will be broken down as follows: current Syble Hopp Administrators, School Directors of Special Education and Former/Other Administrators, Syble Hopp Staff, and Syble Hopp Parents.

After the focus groups are completed, School Exec Connect will create the new Administrator Leadership Profile. After the Board has approved the profile, the profile will be posted.

L. Franke will be attending the focus group, representing the BCCDEB.

**12. Discussion Item: Brown County Board Commendation for Barb Natelle**

B. Clancy was approached by the County Board to give a Proclamation for Barb Natelle. Board members were in agreement that acknowledgement from the County Board for her service is well deserved and should occur.

**13. Executive Session: The Board will move to executive session as allowed by Wisconsin stats 19.85 (1)(c)(e) to discuss retiree insurance.**

**Motion made by J. Mitchell, seconded by B. Clancy, to move to Executive Session. Motion carried.**

**14. Action Item: Retiree Insurance**

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**Motion made by L. FRANKE, seconded by B. Osgood, to roll over current retiree balances up to \$2,000 for each month until the employee reaches 65 into a separate VEBA, allowing retirees not enrolled in retiree medical insurance to determine if they want their balance rolled to a VEBA. MOTION CARRIED UNANIMOUSLY.**

**Motion made by J. Mitchell, seconded by B. Osgood, to defer the discussion for future retirees that are current employees with banked sick leave balances to the January BCCDEB meeting. B. Clancy abstained. MOTION CARRIED.**

**15.Action Item: Adjournment**

**Motion made by J. Mitchell, seconded by B. Osgood, to adjourn at 4:55 PM. MOTION CARRIED UNANIMOUSLY.**

**PROCEEDINGS OF THE AD HOC**  
**MENTAL HEALTH TREATMENT COMMITTEE**

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that an Ad Hoc Committee of the County Board of Supervisors met regarding Mental Health Treatment on Wednesday, November 30, 2016 in the 1<sup>st</sup> Floor Conference Room, Sophie Beaumont Building, 111 N. Jefferson Street, Green Bay, Wisconsin.

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**Present:** Chair Guy Zima, Human Services Director Erik Pritzl, Community Member Pat La Violette, Supervisor Erik Hoyer, Director of Administration Chad Weininger, JOSHUA Member Cheryl Weber, Board of Health Member Jim Crawford, Judge Zuidmulder, Behavioral Health Manager Ian Agar, Hospital Administrator Luke Schubert, Security Lieutenant Phil Steffen

**Excused:** Sheriff Gossage, Asst. Corporation Counsel Rebecca Lindner

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**I. Call meeting to order.**

The meeting was called to order by Chair Guy Zima at 12:06 pm.

**II. Approve/modify agenda.**

Motion made by Supervisor Hoyer, seconded by Chad Weininger to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of October 19, 2016.**

Motion made by Supervisor Hoyer, seconded by Chad Weininger to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**1. Report re: Sequential Intercept Mapping.**

Human Services Director Erik Pritzl provided a handout of the recommendations from the sequential intercept mapping, a copy of which is attached.

With regard to the first recommendation, Pritzl said there are a lot of different groups working on the same or similar issues. When the groups were indexed at the sequential intercept mapping there were at least nine, if not more different groups working on issues and one of the recommendations is to explore the possibility of consolidating these groups to address the needs as a coordinated effort. Pritzl's idea on this is to pull the chairs of the various committees together to have a discussion about what each group is working on and what their plans and objectives are. Cheryl Weber informed the Green Bay Mental Health Board is working on this and she will bring a report to the next meeting. Pritzl feels it would be good to set some joint common priorities and noted that each group has a different set of resources and stakeholders.

The next recommendation is regarding the jail liaison position and the recommendation is to evaluate the effectiveness of the position and establish performance measures. Pritzl recalled the jail liaison spoke to this group about the position in October and he did not think there was much else to do with regard to this recommendation. Jail Lieutenant Phil Steffen noted he will be retiring soon and Zima asked if he would be willing to stay on this committee for a period of time due to his experience and knowledge of how the system works. Steffen indicated he will try to attend the future meetings.

Zima recalled earlier discussions that the workload for the jail liaison was too much and although she is doing a tremendous job, additional help may be needed. He said the purpose of this committee is to improve mental health in Brown County, especially focusing on those with mental health issues that are in the jail. Pritzl noted the liaison's case load has increased from 30 to about 47 cases. This is short-term case management re-entry work, but before a decision on expansion is made, there needs to be some idea that the position is doing what is intended which is preventing re-entry into jail or the criminal justice system. Zima feels dealing with 47 cases in a week would only allow very limited contact and he questions if one person is enough to make the position effective. He feels from the liaison's presentation several months ago that she is doing the best she can but she is spread thin and he asked what is needed to increase the effectiveness of the position. Steffen said the liaison is doing a great job and is hitting the target groups, but he reminded that it is a new program and with new programs you are constantly looking at what can be done better and more efficiently. The position has not been

in effect long enough to amass data and Steffen added that recidivism is difficult to track in county jails because inmates can end up back in jail in a different county. He also noted that a lot of the population is transient and a lot of the people with mental health issues are arrested on nuisance-type charges and are out of the jail before the liaison can reach them. They are looking at ways to fix that hole, but at this time the liaison is doing a great job. Zima said that spreading someone too thin is just setting them up for failure. Steffen noted that every person the liaison is able to help is beneficial. The liaison is filling a need that the county has and is doing a good job. Zima asked how to track the effectiveness of the program and Steffen responded that the population is difficult and reiterated that recidivism in the county jail system is hard to track. The liaison is fulfilling a role that is needed in providing resources and trying to keep people hooked into their case workers and on their medication. She is a bridge to other resources. Pritzl added the reason the liaison is at the clinical level is because she has background and experience to know if someone is showing symptoms and behaviors that are more concerning than what can be managed with other resources. The liaison works to get people connected and then the next contact takes the person to the next level of recovery.

Zima recalled the liaison said she could not keep up with the requests for services. He feels there needs to be outreach and those with mental health issues should be approached whether they ask for help or not. Steffen responded that the triage is difficult and there are a lot of people in jail who just want to see somebody. They try to focus on those that really need the services, but there are still those that request services and their needs are not known until they meet with the liaison. Steffen said a lot of people say they have mental health issues, but really do not. The jail deals with a large amount of clientele that do not tell the truth and that is where the difficulty lies, because they want to keep those that are mentally ill positive, focused, connected and engaged with resources and that is what the liaison does; she makes sure they do not fall through the cracks. Zima asked if improving the classification process would be helpful and Steffen responded that information obtained in the classification process is shared with the liaison and, in addition, the liaison just put something out to jail staff outlining what she does and he feels this will be helpful. Jail staff is very good at seeing who is playing the game and who is not. Zima would like the liaison to keep statistics on those that she sees and what number just wants someone to talk to versus those who are legitimately in need of her services. Steffen said that he can ask the liaison to keep some statistics but reminded that taking statistics will take time away from the services she is trying to provide.

Zima said he is trying to determine if this is an area that we should concentrate on more to really hit the maximum number and sort out the fakers from the real cases that need help. Steffen said the role of the liaison and what she is doing is helping. Pritzl added that at this time it is hard to tell if the liaison program as it currently is is enough but as the process continues they will continue to gather information. The number of people served is not enough to measure success. A determination has to be made as to how to measure the success and that is what they are working on at this time. Zima wants to know more positive things we can do to eliminate some of the population at the jail and provide the mental health treatment that some of those people need on an ongoing basis and what needs to be put in place to make sure we accomplish what this group wants to accomplish before the next budget season. He is goal-oriented and wants to see something happen. Pritzl responded that at this time the liaison is right at the jail on the front lines crossing over between the jail and the community services and the CTC and she is working on re-entry. They are currently capturing quantity, but that is not telling the whole story. Zima would like this closely followed and a suggestion was made to bring the liaison back into this group for an updated report in a few months.

Behavioral Health Manager Ian Agar felt an updated presentation from the liaison in a few months would be a good idea and added that the liaison is doing a good job. The job of the liaison is to assess the people who request her services to see what their needs are and then connect people to the support they need. Zima recalled the liaison indicated that some people are released before she gets a chance to work with them and he wants to make sure that those who need her services get them. He would like updates from the liaison about every three months.

Recommendation three focuses on family members and recommendation four talks about peer support and recovery and sometimes these things cross over and connect. Recommendation three has not been explored too much, and it was not understood if this recommendation referred to education or three party petitions or something else. Weber said peer specialists are now sitting on various committees and she feels it may be a good idea to add a peer specialist to this group.

Pritzl asked if there are any peer specialists coming into the jail. Steffen responded that they are working on this but there are a number of considerations that have to be taken into account before groups can come into the jail. Weber said there are four certified peer mental health specialists at the Gathering Place, but she feels the community is reluctant to bring these people in because of their past even though statistics show that these people can be very beneficial in healing the



people who need help. Weber sits on the board for the Gathering Place and she introduced Sara Williams who sits on the board at DarJune. She said these peer specialists and recovery coaches are amazing. Pritzl explained there may be a way to fund some peer recovery but one of the issues is that the background check becomes a barrier for a lot of people. There needs to be a way to work with the person's experience and progress without continuing to punish them for past experiences. Pritzl said this is the most difficult part of the process.

Zima said it is time to start finding ways to solve problems. It was indicated a long time ago that if there are changes needed in the legislation, this may be the committee to start making suggestions to the County Board so they can be passed on. Zima does not feel the criminal justice system is helpful to the mental health system and he feels strongly that it needs to work with punishment, rehabilitation and forgiveness. If people fail at the rehabilitation, it needs to be made very clear that they will go back to the beginning. Pritzl would like to see something to recognize where people were in the past and where they currently are and find a way to work past the barrier, but this is not very easily done. He understands the laws and rules are put in place to protect people, but when there is someone with an extensive history of recovery that is successful, bad choices in the past should not necessarily be a barrier to helping others. Weber suggested we find out how other counties are hiring recovery coaches because this is happening in other areas. La Violette agreed.

Recommendation five is with regard to tele-psychiatry and in the context of reducing the waiting period for access to psychiatric services. He commented that the wait list is now down to 45 from over 220 last year. There has been a lot of work done and positions added to get to this point. Agar commented on the tele-psychiatry and noted that there have been some pretty extensive rule changes recently. If a patient is going to see a psychiatrist through teleconferencing, there also now needs to be a clinician sitting in the room with the patient during the conference so if during the course of the conversation the patient has an adverse reaction that may affect their behavior when they leave, there is someone to deal with this.

Zima feels we should be trying to solve the problem in a way other than tele-psychiatry and Agar agreed. Zima feels tele-psychiatry is dehumanizing. Pritzl noted the person has to agree to have services delivered via teleconference. Zima said that competent therapists and nurse practitioners are a much better alternative in his opinion. Psychiatry seems to be all trial and error and very little time is spent with the patients. He would rather see hands-on therapists on the payroll instead of tele-psychiatrists. Pritzl tended to agree with Zima and noted that there is a need to replace existing equipment and that is scheduled to happen in 2017. If this resource becomes available and someone wants to participate, the equipment will be in place. Pritzl also said there is an Advanced Practice Nurse Prescriber position that they have been recruiting for for an extended period of time. In the meantime, they have contracted for additional hours to fill in the gap and he feels that getting the position filled full-time would get the waiting list down much lower and possibly even to zero. This is a very competitive market and Pritzl feels they may have to go to a recruiting firm. The shortage of qualified APNPs was further discussed and Pritzl concluded by saying that they continue to address this.

The last recommendation is with regard to information sharing. Zima asked if the County needs to be part of a different system to be able to get documents and information from other providers. Pritzl did not know if that was the answer and noted that Corporation Counsel needs to help sort through this issue. Pritzl continued that when this was talked about at the workshop, the facilitator said they have seen this work in other places and indicated that information is shared a little more openly than it is here. Steffen said release forms are needed every single time something needs to be shared and the problem comes in when someone is significantly mentally ill because getting a release form becomes very difficult. There are a number of different factors at play such as third parties, CCS that deals with medical, the jail and other providers. Zima shared a personal experience with the frustrations of getting information and noted that the system in Brown County is archaic.

Steffen said fines for violating HIPAA rules are six figures. Weber said the workshop leader indicated that Brown County has a different interpretation of the rules. Director of Administration Chad Weininger said he will address this with Corporation Counsel to see if the procedures can be restructured while still protecting the County. Zima also suggested that perhaps talking to federal representatives may be beneficial. It was noted that the moderator at the mapping exercise said a patient is not subject to HIPAA if they go to jail. Steffen said he deals with hospitals on this at least on a weekly basis.

Pritzl said the Human Services Committee took action on the housing issue by making a motion to advance something to the County Board and he will be drafting a resolution on this. He will keep the group updated in this regard. They are

asking for up to \$75,000 for a study on this and he has talked to some community members about this. Pritzl would like to see a project employee work on this and he has some ideas that he will be sharing.

Zima feels the Human Services Committee seemed to want to put off the idea of pushing for transitional housing, even though he thought this committee unanimously recommended that as the direction we want to go. He feels we cannot assume that staff is advocates for moving forward with this. He found this was a bureaucratic failure and he wants to move forward. This committee made recommendations and was supportive and most showed up at the public budget hearing and the Human Services Committee meeting. He noted they did not have time to go through the Human Services Committee, and he will take responsibility for that, but he feels there has been failure on just about every level of this committee in that the committee really hasn't tacked on another initiative for this year. He has a longer range vision that there should be a long-term facility for handling mentally ill people. Zima said we are spending close to \$1.5 million dollars sending people elsewhere for help when we could have a facility right here. He is very discouraged and thinks we need to have a long-term facility right here in Brown County so we can improve in this area which will also hopefully keep people out of the jail. He feels he failed the committee and the Board in the fact that this committee could not get something simple through. We were not asking for anything different than what had been asked for in the past and said that no money would be spent without approval of the Board. There was left over money from last year and Zima felt that some of that could have been used for this. Zima has serious concerns about the drug and alcohol treatment and it was noted that the program at Bellin has been in place since August and only a handful of people have been treated.

Zima continued that he talked at previous meetings that nothing is being done about outreach. He does not feel we are doing anything to find the people that need help and make them aware of what is available. We are sitting here talking about long term mental health initiatives of the County but we are doing almost nothing with what we already have. La Violette asked how many County residents are currently in residential treatment and it was indicated that there was probably 5 – 6. Agar said that when someone is identified to have an alcohol or drug issue, in addition to the assessment there is a uniform placement criteria that is required by law to determine what level of treatment they need. The majority of the people go through Brown County's intensive outpatient program and there is a level of success using this program. Agar said the intention was to add a transitional residential component but the logistics were complicated so they purchased services from facilities that are already providing the services. Zima would like to figure out a way to do it more efficiently, but both Agar and Pritzl indicated that it was not likely that the County could provide the services more efficiently.

Pritzl said when the \$1.5 million dollars was asked for last year, there was nothing ready to go on January 1. The funds were based on concepts that were discussed prior to the budget. The Board said they were hesitant to give all this money without a plan which is the same thing that happened this year. Each phase was developed over time and then each one was brought back to the Board for release of the money with the idea that the money would become part of the budget and then in each successive year the funds would be there to continue the programming. Now we are at the point where we got everything started and now the question is how to communicate better and more effectively that we have these options available for people. Pritzl feels that outreach planning for 2017 should be a focus.

Zima said this group planned for what might be spent if we got things in place and with a more effective program maybe more would have happened. Hoyer said he respected Zima's sense of urgency, but as part of the Human Services Committee and seeing step by step how things were happening, he feels it was appropriate although at times it was frustrating. Hoyer agreed that we need to grow and let the services be known but he does think we started the year talking about what is next. Zima said he is not complaining about that part of it, although maybe things could have been done a little faster. He felt this was put in place in an honest way and we told the Board that no money would be spent without their acknowledgement and this was honored 100 percent. Zima said we tried to set the same standard in place for this year and he was of the impression that transitional housing would be a lot more than \$400,000 but the \$400,000 would have at least been something in place to get things established and this was the number the group agreed on. Zima feels the Board seemed sympathetic to the cause, but they did not want to put it forward in the same fashion they did the previous year. He continued that Weininger is on this committee for a reason and he feels this committee as a whole failed at the County Board this year. He mentioned that JOSHUA did not have the large group of people that they usually have and noted that there was no strong voices and no particular urgency exhibited by anyone. Hoyer and Zima did all they could to push it through at the budget meeting, but he feels the Human Services Director was weak at the budget meeting. Zima reiterated that Hoyer, Zima and Judge Zuidmulder spoke very strongly for this, but the senior staff befuddled it so

nobody felt confident about it and it was referred back instead of being put in the budget. He feels that stronger support by some of the chief advocates would have helped it pass the County Board.

Pritzl said he appreciates hearing Zima's feedback and wanted to make sure that he and his staff advocate positions that are meeting the needs of the public in the most effective and efficient way possible. He said he does care very deeply about these issues and did his best to defend the comments that were thrown at him. Pritzl said he cannot ignore the views and voices of the Board members who were concerned about where a facility would be placed, but this group did not have time to vet those things out which would have been invaluable in taking away some of the fears. Hoyer noted that this was not going to pass and Pritzl agreed, however, Zima did not feel this was any different than last year. Pritzl said this was a value-laden discussion that he did not feel we were prepared to have. The unfortunate thing is we did not get a chance to talk about the fact that there are so many people with these needs throughout the community living all over because the discussion got lost on where the facility would be located and what the security would be. As a group, Pritzl did not feel we were prepared for where the discussion was going to go. He feels the discussion can be held again down the road when we are much better prepared. Pritzl said he did his best with the issues that were thrown around, but there was not a structured plan that would have taken away some of the concerns. Hoyer added that numerous people on the Board said they wanted to hear what a consultant had to say. Hoyer did not think anyone on the Human Services Committee would vote against taking money out of the general fund for a consultant somewhere down the line. Hoyer said we will be more prepared and there will be options and opportunities. Zima felt there could have been a stronger representation by this group.

Weber said she had to go back to JOSHUA and explain why things happened the way they did. She said that she did not say her piece in this group by asking what the \$400,000 would be spent on. She also talked about being asked what was spent so far and felt that more information should have been shared on this so that when Supervisors asked about the funds they had answers. She did not feel that enough preparation was done.

Zima said the Supervisors noted that only \$400,000 of the \$1.5 million was spent and he was perfectly happy to take the \$400,000 for the housing from what was not spent and have it in place to use when ready. Now he feels this is waylaid for a year because getting 18 votes on the County Board is not easy. Hoyer noted that coming back to the Board later will allow time to gather information on the success stories to show what is working. Weber said we need statistics and information from the four initiatives to show how the programs are working. She feels the County Board is unhappy with this group because they were not prepared. Zima noted that all four components are fully funded for next year. Weber feels that detox is not working and Pritzl noted that this is one of the areas they continue to work on. Zima said the success of the four initiatives from last year does not have anything to do with the next step which is transitional housing. He said that this detoured into where the facility would be located which had nothing to do with what was being asked for and noted that there were no strong hands from this group. Zima also feels the County Executive may not fully support what this group is doing, although he claims that he does. The money was segregated money and when not all of it was used they put it back into the budget when this group could have used it for moving forward with initiatives. Zima wanted to keep the initiative going but feels we fell flat and set ourselves back at least a year. He said if not everyone here is an advocate there is no purpose of this group. Pritzl said that so many things were lost for so long, but because of the support of Zima and the rest of the group, we have been able to bring some of these things back in. He noted that even though the numbers for detox may be small, they are more than have been done in the past and that is positive.

2. **Discussion, review and possible action:** Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long-term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.

*The above narrative encompasses the discussion on this item.*

3. **Discussion, review and possible action:** Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.

*The above narrative encompasses the discussion on this item.*

Mental Health Treatment Committee  
November 30, 2016

4. Such other matters as authorized by law.

The next meeting date was discussed and January 18, 2017 at 12:00 pm was selected.

Motion made by Erik Hoyer, seconded by Pat La Violette to adjourn at 1:39 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio  
Recording Secretary

## Recommendations

### RECOMMENDATION 1

*BROWN COUNTY HAS DEMONSTRATED A SIGNIFICANT COMMITMENT TO IMPROVING THE LIVES OF PEOPLE WITH MENTAL AND SUBSTANCE USE DISORDERS, INCLUDING THOSE INDIVIDUALS WHO COME IN CONTACT WITH THE JUSTICE SYSTEM. AS A RESULT, THERE ARE MANY COMMITTEES AND TASK FORCES WORKING TO IMPROVE THE COMMUNITY'S RESPONSE TO ISSUES AT THE BEHAVIORAL HEALTH/CRIMINAL JUSTICE INTERFACE. BROWN COUNTY REPRESENTATIVES SHOULD EXPLORE THE POSSIBILITY OF CONSOLIDATING SOME OF THESE COMMITTEES TO ADDRESS THESE ISSUES AS A COORDINATED GROUP.*

### RECOMMENDATION 2

*CONDUCT A PROCESS EVALUATION AND ESTABLISH PERFORMANCE MEASURES FOR THE RECENTLY IMPLEMENTED JAIL LIAISON PROGRAM AND THE DAY REPORTING CENTER THAT IS UNDER DEVELOPMENT. THE PROCESS EVALUATION SHOULD EXAMINE WHETHER THE PROGRAMS WERE IMPLEMENTED AS INTENDED. PERFORMANCE MEASURES SHOULD BE USED FOR ROUTINE MONITORING AND OVERSIGHT PURPOSES.*

### RECOMMENDATION 3

*CONTINUE TO INCLUDE AND BUILD UPON THE WORK OF THE FAMILY MEMBERS WHO HAVE SHOWN SIGNIFICANT INTEREST IN COLLABORATING TO IMPROVE THE CONTINUUM OF CRIMINAL JUSTICE/BEHAVIORAL HEALTH SERVICES. MANY COMMUNITIES HAVE FOUND FAMILY MEMBERS AND PEOPLE WITH LIVED EXPERIENCE TO BE THE MOST EFFECTIVE "VOICES" IN BRINGING RESOURCES TO A COMMUNITY.*

### RECOMMENDATION 4

*EXPAND FORENSIC PEER SUPPORT AND RECOVERY COACHING OPTIONS TO PROMOTE RECOVERY FOR JUSTICE-INVOLVED PEOPLE WITH MENTAL AND SUBSTANCE USE DISORDERS, FROM CRISIS-RESPONSE STRATEGIES TO REENTRY. MANY COMMUNITIES HAVE FOUND THAT PEER SPECIALISTS AND RECOVERY COACHES WITH A PERSONAL HISTORY OF INVOLVEMENT IN THE BEHAVIORAL HEALTH AND JUSTICE SYSTEMS ARE EFFECTIVE AT ENGAGING PEOPLE WHO HAVE PREVIOUSLY RESISTED OR HAD POOR EXPERIENCES WITH TRADITIONAL BEHAVIORAL HEALTH SERVICES.*

### RECOMMENDATION 5

*EXPLORE USE OF TELEPSYCHIATRY TO REDUCE THE WAITING PERIOD FOR ACCESS TO PSYCHIATRIC SERVICES. GRANT RESOURCES MAY BE AVAILABLE SUPPORT TELEHEALTH SERVICES, SUCH AS FROM THE HRSA TELEHEALTH NETWORK GRANT PROGRAM.*

### RECOMMENDATION 6

*INFORMATION SHARING AND UNDERSTANDING STATE AND FEDERAL HEALTH PRIVACY LAWS WERE IDENTIFIED GAPS AND WHILE NOT IDENTIFIED AS A PRIORITY, THERE WAS SUBSTANTIAL DISCUSSION OF HOW RESTRICTIONS IN INFORMATION SHARING INHIBITED COLLABORATION AND AGENCY COORDINATION.*

**PROCEEDINGS OF THE BROWN COUNTY  
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, December 21, 2016 at 4:30 p.m. at Austin Straubel International Airport, 2077 Airport Drive, Green Bay, Wisconsin.

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**PRESENT:** Chair Bernie Erickson, Jim Haskins, Duane Pierce, Delores Pierce, Joe Witkowski  
**EXCUSED:** Ed Koslowski, Louise Dahlke, Tracy Rosinski

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**\*\*Running Total of Veterans' Certificates: 1778**

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**1. Call Meeting to Order.**

The meeting was called to order by Chair Bernie Erickson at 4:40 pm after the subcommittee viewed the Austin Straubel memorial exhibit.

**2. Invocation.**

**3. Approve/Modify Agenda.**

Motion made by Jim Haskins, seconded by Duane Pierce to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**4. Approve/Modify Minutes of November 15, 2016.**

Motion made by Duane Pierce, seconded by Joe Witkowski to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**5. Budget Status Financial Reports for September and October, 2016.**

Chair Erickson explained that some of the remaining funds will be carried over to next year.

Motion made by Jim Haskins, seconded by Delores Pierce to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**6. Update re: Honor Rewards Program.**

CVSO Jerry Polus reported there are currently 80 businesses enrolled in the program and over 100 cards have been sent out to veterans. He said people who are not residents of Brown County can still take advantage of discounts and offers by participating businesses by using one of the approved identification cards. He would like businesses who have not signed up yet to be contacted again in early spring to see if there is interest.

**7. Update re: 2017 Veterans' Appreciation Day at the Brown County Fair.**

The date of the event was discussed and it was indicated that Sunday would be \$5 admission day so if veterans were to bring additional family, it would be more cost-effective for them. Erickson said this will be discussed again at next month's meeting so a decision can be made as to whether to hold the event on Saturday or Sunday. Polus also said a decision should be made at the next meeting as to who we want to recognize at the Fair. His recommendation would be to recognize Purple Heart recipients and disabled veterans and the subcommittee thought this was a good idea. Erickson said he can order dog tags similar to what was passed out at this year's event and Polus said he could try to get a count of DAV members and Purple Heart members to get an idea of how many to order. Witkowski felt it should be more specific as to one group rather than multiple groups. This is something that can be discussed in greater detail at the next meeting.

1d

Polus also informed that he has contacted the Navy Band and has an application to apply for them to come, but he was advised that the application should not be submitted until after the first of the year. He said the band does not charge a fee, but Polus thought it would be beneficial if we could offer them something.

**8. Possible update re: Veterans Day events.**

Erickson said he, Haskins and Witkowski attended the event at the VFW in Howard and they were running a raffle while they were there and it was very busy. He explained to them that this group does not have the manpower anymore to go out and get all of the prizes. Haskins felt the event went well, and everyone seemed to appreciate the copies of the newspaper article that were available. Witkowski said the event was very busy and somewhat cramped. Polus said he was on Channel 2 that morning and they were very good about listing the events and businesses that had specials for Veterans Day.

**9. Report from CVSO Jerry Polus.**

Polus informed that he, Supervisor Schadewald and County Executive Troy Streckenbach attended a tailgate party event at the Veterans Manor recently and it was a very nice event.

Polus also reported that he had met recently with the wife of a veteran who works at the Volunteer Center and he would like to invite her to a future meeting as she is developing a program called Veterans Helping Veterans. She is looking for volunteer veterans who would be willing to help other veterans with things like yard work or snow removal, or just visiting with them. Polus feels this group may be able to help with this and we can hear more about this at a future meeting.

**10. Comments from Carl Soderberg.**

Erickson said that unless Soderberg is hired by Mike Gallagher, we probably will not be seeing him anymore. Polus said he would like to make contact with Mike Gallaher to make him aware of the programs that are offered in Brown County as well as what the role of this subcommittee is.

**11. Report from Committee Members Present (Erickson, Dahlke, Haskins, Koslowski, Pierce, Rosinski & Witkowski).**

-Erickson read a note to the group from Tracy Rosinski. Rosinski has resigned from the subcommittee at this time but said the group could still reach out to her if there is support that she may be able to provide. The group was sad to see her leave and indicated that they would welcome her back in the future.

-Haskins read an article about the Food For Thought Lunch Series and indicated that John Maino will be sharing stories from his books at the next meeting. This is being sponsored by Ryan Funeral Home.

-Pierce reported that Shoots in Suamico will be holding a meat raffle on January 7 at 2:00 pm.

-Witkowski read an ad that says the flag at Ryan Funeral Home will be flown in honor of Victor De Cleene in the month of December. He also commented that reporter Jeff Flynt will be the new Deputy Executive for Brown County and he felt there may be a possibility to utilize him for things like news releases. Witkowski also wished the group a Merry Christmas. Erickson also wished the group a Merry Christmas and a prosperous new year and thanked the Subcommittee for their work throughout the year.

**12. Such Other Matters as Authorized by Law. None.**

**13. Adjourn.**

**Motion made by Jim Haskins, seconded by Duane Pierce to adjourn at 5:15 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Recording Secretary

lc

BOARD OF SUPERVISORS

Brown County



5a

BROWN COUNTY  
BOARD OF SUPERVISORS  
GREEN BAY, WISCONSIN

Meeting Date: 10-19-16

Committee: Human Services Committee & Public Safety Comm

Motion from the Floor/Late Communication

I make the following ~~motion~~/late communication:

This is my request for the committee  
to evaluate Montana Meth Project commercials  
for possible use as public service  
announcements in Brown County.

Signed:

Richard Schadel

District No.

24

(Please deliver to County Clerk after motion is made for recording into minutes.)



Turning  
Brown  
Green

2





5d

**BROWN COUNTY  
BOARD OF SUPERVISORS  
COURT HOUSE  
GREEN BAY, WISCONSIN**

**BROWN COUNTY BOARD OF SUPERVISORS**

Meeting Date: Communication for Human Services

Agenda No. : \_\_\_\_\_

Motion from the Floor

I make the following motion: Discuss contracting Rise Together  
to present in Brown County schools in an effort  
to help our youth avoid addiction & other devastating  
consequences of drug use.

Signed: \_\_\_\_\_

District No.: \_\_\_\_\_

ERIK Hoyer  
District 4

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

3

## 2016 BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- |                                       |  |   |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1            | Reallocation from one account to another in the same level of appropriation  | Dept Head   |
| <input type="checkbox"/> 2            | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> <li>• Reallocation to another account strictly for tracking or accounting purposes</li> <li>• Allocation of budgeted prior year grant not completed in the prior year</li> </ul> | Director of Admin                                     |
| <input type="checkbox"/> 3            | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation  | County Exec   |
| <input type="checkbox"/> 4            | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)  | County Exec   |
| <input type="checkbox"/> 5 a)         | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)   | Admin Committee                                       |
| <input type="checkbox"/> 5 b)         | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 6            | Reallocation between two or more departments, regardless of amount   | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 7            | Any increase in expenses with an offsetting increase in revenue  | Oversight Comm<br>2/3 County Board                    |
| <input checked="" type="checkbox"/> 8 | Any allocation from a department's fund balance  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 9            | Any allocation from the County's General Fund  | Oversight Comm<br>Admin Committee<br>2/3 County Board |

Justification for Budget Change:

**2016 budget amendment**— Governmental accounting standards (GASB 68) dealing with the allocation of all pension assets and liabilities to all Wisconsin Retirement System (WRS) members was implemented beginning with the 2015 financial statements. When the 2016 budget was being created, NO data was available as to the fiscal effect for GASB 68 on departments. The WRS released data on 01-10-2017 allowing for a better understanding of the effects on the County for 2016 and subsequent years (assuming all actuarial assumptions hold true).

For the County's business-type (proprietary) funds and internal service funds, the anticipated net increase in expenses is \$1,104,335, as per the attached schedule. This will result in a corresponding decrease in each fund's Unrestricted Equity.

FISCAL EFFECT \$1,104,335

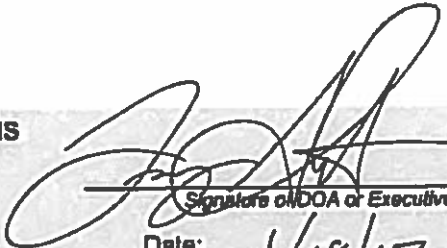
Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	XXX.XXX.XXX.5110.320	Fringe benefit pension adjust	1,104,335
<input type="checkbox"/>	<input checked="" type="checkbox"/>	XXX.3000	Unrestricted equity	1,104,335
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

Prepared by:   
David P. Ehlinger

## AUTHORIZATIONS

  
Signature of Department Head

Department: Administration  
Date: 01/18/2017

  
Signature of DOA or Executive  
Date: 1/18/17

Account Type	Expenses
Journal Type	Journal Entry
Process Status	Posted

Actual Amount Row Labels	Column Labels Calendar 2016	Increase Expense	Decrease Fund Bal	Fund
610.030.001.5110.320 - Fringe benefits Pension adjust	106,037.23	106,037	(106,037)	Airport
620.034.001.5110.320 - Fringe benefits Pension adjust	9,233.67	9,234	(9,234)	Golf Course
630.056.050.001.5110.320 - Fringe benefits Pension adjust	20,532.92	20,533	(475,114)	CTC
630.056.051.001.5110.320 - Fringe benefits Pension adjust	112,075.99	112,076		
630.056.051.060.5110.320 - Fringe benefits Pension adjust	8,033.82	8,034		
630.056.051.063.5110.320 - Fringe benefits Pension adjust	9,235.31	9,235		
630.056.052.001.5110.320 - Fringe benefits Pension adjust	182,988.47	182,988		
630.056.052.068.5110.320 - Fringe benefits Pension adjust	2,188.01	2,188		
630.056.053.058.5110.320 - Fringe benefits Pension adjust	41,875.81	41,876		
630.056.053.065.5110.320 - Fringe benefits Pension adjust	9,428.16	9,428		
630.056.053.067.5110.320 - Fringe benefits Pension adjust	14,125.17	14,125		
630.056.100.054.5110.320 - Fringe benefits Pension adjust	(254.28)	(254)		
630.056.100.055.5110.320 - Fringe benefits Pension adjust	24,906.08	24,906		
630.056.100.056.5110.320 - Fringe benefits Pension adjust	13,883.28	13,883		
630.056.100.057.5110.320 - Fringe benefits Pension adjust	477.80	478		
630.056.100.061.5110.320 - Fringe benefits Pension adjust	11,668.95	11,669		
630.056.100.062.5110.320 - Fringe benefits Pension adjust	23,948.50	23,949		
640.057.001.5110.320 - Fringe benefits Pension adjust	30,046.37	30,046	(30,066)	NEW Zoo
640.057.258.5110.320 - Fringe benefits Pension adjust	20.34	20		
643.057.001.5110.320 - Fringe benefits Pension adjust	(114.57)	(115)	115	Adventure Park
650.078.001.5110.320 - Fringe benefits Pension adjust	4,625.94	4,626	(4,626)	Port
655.079.001.5110.320 - Fringe benefits Pension adjust	32,804.51	32,805	(32,881)	Resource Recovery
655.079.087.5110.320 - Fringe benefits Pension adjust	75.74	76		
660.044.001.5110.320 - Fringe benefits Pension adjust	339,475.77	339,476	(339,476)	Highway
710.022.001.5110.320 - Fringe benefits Pension adjust	91,618.23	91,618	(91,618)	Tech Services
730.054.040.5110.320 - Fringe benefits Pension adjust	4,252.28	4,252	(15,398)	Copy Center
730.054.045.5110.320 - Fringe benefits Pension adjust	11,146.21	11,146		
998.900.5110.320 - Fringe benefits Pension adjust	656,074.57			
998.901.5110.320 - Fringe benefits Pension adjust	2,168,654.35			
998.903.5110.320 - Fringe benefits Pension adjust	1,365,954.23			
998.904.5110.320 - Fringe benefits Pension adjust	474,475.87			
998.905.5110.320 - Fringe benefits Pension adjust	123,157.77			
Grand Total	5,892,652.50	1,104,335	(1,104,335)	
As per New World download	5,892,652.50			
Variance	0.00			

## 2017 BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- |                                       |  |   |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1            | Reallocation from one account to another in the same level of appropriation  | Dept Head   |
| <input type="checkbox"/> 2            | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> <li>• Reallocation to another account strictly for tracking or accounting purposes</li> <li>• Allocation of budgeted prior year grant not completed in the prior year</li> </ul> | Director of Admin                                     |
| <input type="checkbox"/> 3            | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation  | County Exec   |
| <input type="checkbox"/> 4            | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)  | County Exec   |
| <input type="checkbox"/> 5 a)         | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)   | Admin Committee                                       |
| <input type="checkbox"/> 5 b)         | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 6            | Reallocation between two or more departments, regardless of amount   | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 7            | Any increase in expenses with an offsetting increase in revenue  | Oversight Comm<br>2/3 County Board                    |
| <input checked="" type="checkbox"/> 8 | Any allocation from a department's fund balance  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 9            | Any allocation from the County's General Fund  | Oversight Comm<br>Admin Committee<br>2/3 County Board |

Justification for Budget Change:

2017 budget amendment— Governmental accounting standards (GASB 68) dealing with the allocation of all pension assets and liabilities to all Wisconsin Retirement System (WRS) members was implemented beginning with the 2015 financial statements. When the 2017 budget was being created, limited data was available as to the fiscal effect for GASB 68 on departments. The WRS released data on 01-10-2017 allowing for a better understanding of the effects on the County for 2016 and subsequent years (assuming all actuarial assumptions hold true).

For the County's business-type (proprietary) funds and internal service funds, the anticipated net increase in expenses is \$1,447,617, as per the attached schedule. This will result in a corresponding decrease in each fund's Unrestricted Equity.

**FISCAL EFFECT \$1,447,617**

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	XXX.XXX.XXX.5110.320	Fringe benefit pension adjust	1,447,617
<input type="checkbox"/>	<input checked="" type="checkbox"/>	XXX.3000	Unrestricted equity	1,447,617
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

Prepared by:  
David P. Ehlinger

**AUTHORIZATIONS**

Signature of Department Head

Department: Administration  
Date: 1/15/2017

Signature of DOA or Executive

Date: 1/18/17

**Brown County**  
**Subsequent Years Pension Amortization Entries**  
**December 31, 2016**

Department	Allocation Rate	Budget Year						Total
		2017	2018	2019	2020	2021	2022	
Total deferred outflows amortization		12,036,417.62	12,036,417.62	12,036,417.62	10,018,166.86	214,737.85	0.01	46,342,157.58
Total deferred inflows amortization		(4,705,317.25)	(4,705,317.25)	(4,705,317.25)	(4,705,317.25)	(637,614.16)	0.01	\$19,441,919.31
Total departmental expense		7,331,090.37	7,331,090.37	7,331,090.37	5,312,849.61	1407,106.31	0.02	26,890,004.31
Airport	3.62%	118,547.00	118,547.00	118,547.00	83,912.00	(6,326.00)	0.00	434,966.00
Golf Course	0.19%	13,909.00	13,909.00	13,909.00	10,079.00	(773.00)	0.00	\$1,013.00
Community Treatment Center	7.82%	573,376.00	573,376.00	573,376.00	413,325.00	(11,054.00)	0.00	2,103,797.00
HLW Zoo	0.75%	54,962.00	54,962.00	54,962.00	39,831.00	(1,054.00)	0.00	201,643.00
Adventure Park	0.04%	3,154.00	3,154.00	3,154.00	2,246.00	(175.00)	0.00	11,571.00
Port	0.10%	6,983.00	6,983.00	6,983.00	5,061.00	(349.00)	0.00	25,672.00
Resource Recovery	0.61%	44,669.00	44,669.00	44,669.00	32,371.00	(2,482.00)	0.00	163,896.00
Highway	7.02%	514,396.00	514,396.00	514,396.00	372,783.00	(29,579.00)	0.00	1,847,392.00
Technology Services	1.55%	113,511.00	113,511.00	113,511.00	82,262.00	(6,307.00)	0.00	416,488.00
Copy & Document Center	0.06%	4,110.00	4,110.00	4,110.00	2,978.00	(178.00)	0.00	15,080.00
Subtotal	19.75%	1,447,617.00	1,447,617.00	1,447,617.00	1,048,887.00	(19,428.00)	0.00	5,312,849.00
Government Funds	80.25%	5,883,474.00	5,883,474.00	5,883,474.00	4,263,962.00	(126,678.00)	0.00	21,547,295.00
Rounding Effect		(0.61)	(0.61)	(0.61)	0.61	0.99	0.02	(7.67)
Total	100.00%	7,331,090.37	7,331,090.37	7,331,090.37	5,312,849.61	(1407,106.31)	0.02	26,890,004.31

Budget Amendment needed for 2017						
Airport		118,547.00				
Golf Course		13,909.00				
Community Treatment Center		573,376.00				
HLW Zoo		54,962.00				
Adventure Park		3,154.00				
Port		6,983.00				
Resource Recovery		44,669.00				
Highway		514,396.00				
Technology Services		113,511.00				
Copy & Document Center		4,110.00				
Total reduction of fund balance		1,447,617.00				
				Annual	Annual	Monthly Actual
Airport	Fringe benefit pension adjust	610 030 001 5110 320	Increase	118,547		9,879
Airport	Unrestricted equity	610 3000	Decrease		118,547	
Golf Course	Fringe benefit pension adjust	670 034 001 5110 320	Increase	13,909		1,159
Golf Course	Unrestricted equity	670 3000	Decrease		13,909	
Community Treatment Center	Fringe benefit pension adjust	630 056 050 001 5110 320	Increase	22,344		1,854
Community Treatment Center	Fringe benefit pension adjust	630 056 051 001 5110 320	Increase	119,752		11,646
Community Treatment Center	Fringe benefit pension adjust	630 056 051 060 5110 320	Increase	8,634		721
Community Treatment Center	Fringe benefit pension adjust	630 056 051 083 5110 320	Increase	8,595		716
Community Treatment Center	Fringe benefit pension adjust	630 056 052 001 5110 320	Increase	212,532		17,716
Community Treatment Center	Fringe benefit pension adjust	630 056 052 068 5110 320	Increase	4,391		366
Community Treatment Center	Fringe benefit pension adjust	630 056 053 058 5110 320	Increase	46,762		3,897
Community Treatment Center	Fringe benefit pension adjust	630 056 053 065 5110 320	Increase	17,404		1,417
Community Treatment Center	Fringe benefit pension adjust	630 056 053 067 5110 320	Increase	16,899		1,375
Community Treatment Center	Fringe benefit pension adjust	630 056 100 054 5110 320	Increase	4,824		395
Community Treatment Center	Fringe benefit pension adjust	630 056 100 055 5110 320	Increase	29,067		2,429
Community Treatment Center	Fringe benefit pension adjust	630 056 100 056 5110 320	Increase	16,478		1,373
Community Treatment Center	Fringe benefit pension adjust	630 056 100 057 5110 320	Increase	2,913		241
Community Treatment Center	Fringe benefit pension adjust	630 056 100 061 5110 320	Increase	15,532		1,294
Community Treatment Center	Fringe benefit pension adjust	630 056 100 062 5110 320	Increase	29,267		2,439
Community Treatment Center	Fringe benefit pension adjust	610 3000	Decrease		573,376	
HLW Zoo	Fringe benefit pension adjust	640 057 001 5110 320	Increase	54,962		4,580
HLW Zoo	Unrestricted equity	640 3000	Decrease		54,962	
Adventure Park	Fringe benefit pension adjust	641 057 001 5110 320	Increase	3,154		263
Adventure Park	Unrestricted equity	641 3000	Decrease		3,154	
Port	Fringe benefit pension adjust	650 078 001 5110 320	Increase	6,983		582
Port	Unrestricted equity	650 3000	Decrease		6,983	
Resource Recovery	Fringe benefit pension adjust	611 079 001 5110 320	Increase	44,669		3,722
Resource Recovery	Unrestricted equity	611 3000	Decrease		44,669	
Highway	Fringe benefit pension adjust	660 044 001 5110 320	Increase	514,396		42,866
Highway	Unrestricted equity	660 3000	Decrease		514,396	
Technology Services	Fringe benefit pension adjust	710 022 001 5110 320	Increase	113,511		9,459
Technology Services	Unrestricted equity	710 3000	Decrease		113,511	
Copy & Document Center	Fringe benefit pension adjust	730 054 040 5110 320	Increase	1,349		112
Copy & Document Center	Fringe benefit pension adjust	730 054 045 5110 320	Increase	2,761		230
Copy & Document Center	Unrestricted equity	730 3000	Decrease		4,110	
Total increase in expenses				1,447,617		120,633
Total decrease in fund balances					2,447,617	

## BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6126

Erik Pritzl Executive Director

To: Human Services Board  
Human Services Committee

From: Erik Pritzl, Executive Director

Date: January 9, 2017

Re: Executive Director's Report

---

Picking up where the December report left off, January is a good time to share the 2017 SMART Goals and initiatives for the department with the Human Services Board and Committee.

### **SMART Goals:**

#### **Community Treatment Center**

**Goal:** Nicolet Hospital plans to meet the conditions for full CMS payment for services by participating in the Inpatient Psychiatric Facility Quality Reporting (IPFQR) program in 2017.

**Relevance:** It is important for the Community Treatment Center to meet this goal as our hospital CMS payment is tied directly to compliance with the quality program. These measures are also considered as best practice indicators of delivering high-quality patient care in a psychiatric hospital.

#### **Community Programs:**

##### *Child and Adolescent Behavioral Health Unit (CABHU):*

**Goal:** CABHU staff will incorporate a standardized trauma-focused assessment into their intake process.

**Relevance:** The prevalence of traumatic events in the lives of youth in the child welfare and juvenile justice system is high. Consistent use of a standardized assessment to gather information about past traumas and measure their current impact on functioning will assist CABHU staff in developing the most appropriate treatment plans for these youth.



### *Juvenile Justice Unit:*

**Goal:** Brown County Juvenile Court Services Unit will review risk and needs assessment models that can be implemented as part of our intake and ongoing disposition as a service to determine both level of care and needs to accurately and consistently assess youth's needs.

**Relevance:** The assessment tool will allow a uniformed approach to determining level of risk and level of need. It will assist in being more service targeted in managing and addressing needs while maintaining youth within their natural environments.

### *Shelter Care:*

**Goal:** Reduce the number of Serious Incidents Reports (SIR) that are filed with the State of Wisconsin by approximately 25%. There were 17 reports in 2016. These type of reports can include incidents of abuse (physical, mental, and sexual), incidents that require law enforcement or emergency medical professionals, suicide/death of a resident, medication incident, and several others. In 2015, there were 31 instances an SIR was filed with the state. The goal would be to reduce that number by 25% or roughly 7 less instances of a SIR.

**Relevance:** The Department of Children and Families for the state of Wisconsin is moving towards trauma-informed practices in the out of home placements. They're in the process of updating licensing regulations for Shelter Care facilities, Group Homes, and Residential Facilities across the state to reflect this approach. By focusing on and identifying issues early on in the process, we'll lower the risk of re-traumatizing youth and be able to better assist with the issues they are currently facing.

### **Department Initiatives:**

In addition to the SMART Goals that were developed, other initiatives will be worked on within the department. These initiatives include:

- Establish benchmarks for productivity for outpatient clinic providers. This will assist the department in more accurately estimating revenues, and to capture additional revenue through direct service provision or State reimbursement based on the costs of providing services.
- Continued evaluation of the mental health expansion services created in 2016 utilizing available data from internal systems and providers. This will determine if the services are provided according to plans submitted.
- Improve discharge coordination and planning associated with the Nicolet Psychiatric Center to reduce readmission rates.
- Promote the use of Brown County services on a regional level to utilize capacity that exists.
- Create an index of services provided by, and through, the department including the mandate or requirement for each service, and funding sources.

- Pilot remote work environments in two units by December 31, 2017. This will help the department assess the capability in this area to better use alternate work sites, and promote flexibility in meeting our consumer and workforce needs.

#### **Health and Human Services Merger Update:**

A Health & Human Services Implementation Committee has been created, and met for the first time on January 5th. Members of the committee include internal management team members from Public Health and various Human Services program areas, and a regional Department of Health Services staff member to provide technical assistance. The first meeting focused on organizational structure of the committee, and reviewing a preliminary task list. Meetings are expected to occur every three to four weeks.

#### **Mental Health Initiatives:**

Reporting measures and expectations have been established with contracted providers, and department staff members are in the process of requesting and reviewing last quarter and end of year data from providers. By the end of 2016, all components were operational. There were eighteen detox episodes, twenty people were participating in day report center programming, mobile crisis services expanded in hours and people served in settings outside of the crisis center, and contracts were established with multiple residential substance abuse treatment providers. In 2017 we will use the established measurements to assess utilization, and make improvements to services.



## BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-3600



Erik Pritzl, Executive Director

Phone (920) 448-6000 Fax (920) 448-6166

To: Human Services Board and Human Services Committee

Date: January 10, 2017

Subject: YTD 11/30/16 Financial Results for CTC and Community Programs

### Community Treatment Center

November financial results for CTC show a deficit of \$312,983. However, this includes an unfavorable YTD adjustment of \$396,000 for the first 11 months of the year related to the correction of CBRF billing for Tech level Crisis Intervention services. It was recently determined that these services have been incorrectly billed to the Medicaid program. This was discovered as part of a WIMCR (WI Medicaid Cost Report) review, and the state requires rebilling of these Crisis Intervention services. Bills had been generated for each hour the patient was in the CBRF, but should have been billed based on prorated hours spent by each CNA caring for various patients.

Without the above noted adjustment, results for November would have shown approximately \$83,000 as a surplus of revenue over expense. This reflects the favorable impact of high census in the Hospital and CBRF as noted below:

		<u>November</u>	<u>YTD</u>	<u>Budget</u>
Average Census:	Hospital	12.7	12.2	10.1
	Nursing Home	60.0	61.8	61.4
	CBRF	5.5	4.5	3.6

YTD financial results for CTC as of 11/30/16 show overall revenues at 95% of the annual budget which exceeds the normally expected benchmark of 92% after 11 months. Revenues would have been at 98% of budget without the above noted YTD CBRF revenue adjustment of \$396,000. Expenses YTD are 97% of budget, also higher than the benchmark of 92% primarily due to increased labor costs related to higher census and a number of unusual 1:1 nursing care cases at the nursing home earlier in the year.

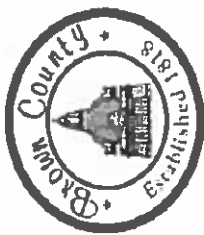
### Community Programs

As of 11/30/16 financial results YTD for Community Programs show overall revenues at 91% of the annual budget which is just under the normally expected benchmark of 92% after 11 months. Expenses YTD are also at 91% and lower than the benchmark primarily due to the impact of Mental Health Expansion initiatives.

Respectfully Submitted,

Eric Johnson  
Finance Manager

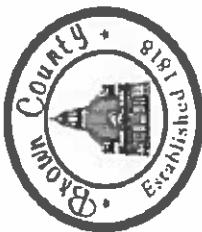




# Community Programs

Through 11/30/16  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 201 - CP</b>									
<b>REVENUE</b>									
Property taxes	16,249,887.00	.00	16,249,887.00	1,354,157.25	.00	14,895,729.75	1,354,157.25	92	13,805,689.37
Intergov Revenue	31,465,027.00	254,317.00	31,719,344.00	2,700,812.85	.00	28,870,538.95	2,848,805.05	91	56,315,116.42
Public Charges	2,183,021.00	30,500.00	2,213,521.00	182,998.70	.00	1,915,834.98	297,686.02	87	1,766,979.91
Miscellaneous Revenue	49,400.00	.00	49,400.00	(10,609.76)	.00	91,071.26	(41,671.26)	184	72,709.59
Other Financing Sources	530,500.00	(24,956.00)	505,544.00	41,666.67	.00	463,877.34	41,666.66	92	28,138.00
<b>REVENUE TOTALS</b>	<b>\$50,477,835.00</b>	<b>\$259,861.00</b>	<b>\$50,737,696.00</b>	<b>\$4,269,025.71</b>	<b>\$0.00</b>	<b>\$46,237,052.28</b>	<b>\$4,500,643.72</b>	<b>91%</b>	<b>\$71,988,633.29</b>
<b>EXPENSE</b>									
Personnel Costs	18,204,396.00	(6,606.00)	18,197,790.00	1,564,711.94	.00	16,801,041.74	1,396,748.26	92	17,439,090.16
Operating Expenses	33,215,383.00	412,607.00	33,627,990.00	2,851,893.27	129,406.25	30,013,879.63	3,484,704.12	90	56,223,917.50
Outlay	.00	6,000.00	6,000.00	.00	.00	.00	6,000.00	0	13,027.90
<b>EXPENSE TOTALS</b>	<b>\$51,419,779.00</b>	<b>\$412,001.00</b>	<b>\$51,831,780.00</b>	<b>\$4,416,605.21</b>	<b>\$129,406.25</b>	<b>\$46,814,921.37</b>	<b>\$4,887,452.38</b>	<b>91%</b>	<b>\$73,676,035.56</b>
<b>Fund 201 - CP Totals</b>									
<b>REVENUE TOTALS</b>	<b>50,477,835.00</b>	<b>259,861.00</b>	<b>50,737,696.00</b>	<b>4,269,025.71</b>	<b>.00</b>	<b>46,237,052.28</b>	<b>4,500,643.72</b>	<b>91%</b>	<b>71,988,633.29</b>
<b>EXPENSE TOTALS</b>	<b>51,419,779.00</b>	<b>412,001.00</b>	<b>51,831,780.00</b>	<b>4,416,605.21</b>	<b>129,406.25</b>	<b>46,814,921.37</b>	<b>4,887,452.38</b>	<b>91%</b>	<b>73,676,035.56</b>
<b>Fund 201 - CP Totals</b>	<b>(\$941,944.00)</b>	<b>(\$152,140.00)</b>	<b>(\$1,094,084.00)</b>	<b>(\$147,579.50)</b>	<b>(\$129,406.25)</b>	<b>(\$577,869.09)</b>	<b>(\$386,808.66)</b>		<b>(\$1,687,402.27)</b>
<b>Grand Totals</b>									
<b>REVENUE TOTALS</b>	<b>50,477,835.00</b>	<b>259,861.00</b>	<b>50,737,696.00</b>	<b>4,269,025.71</b>	<b>.00</b>	<b>46,237,052.28</b>	<b>4,500,643.72</b>	<b>91%</b>	<b>71,988,633.29</b>
<b>EXPENSE TOTALS</b>	<b>51,419,779.00</b>	<b>412,001.00</b>	<b>51,831,780.00</b>	<b>4,416,605.21</b>	<b>129,406.25</b>	<b>46,814,921.37</b>	<b>4,887,452.38</b>	<b>91%</b>	<b>73,676,035.56</b>
<b>Grand Totals</b>	<b>(\$941,944.00)</b>	<b>(\$152,140.00)</b>	<b>(\$1,094,084.00)</b>	<b>(\$147,579.50)</b>	<b>(\$129,406.25)</b>	<b>(\$577,869.09)</b>	<b>(\$386,808.66)</b>		<b>(\$1,687,402.27)</b>



# Community Treatment Center

Through 11/30/16  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 630 - CTC</b>									
REVENUE									
Property taxes	2,797,019.00	.00	2,797,019.00	233,084.92	.00	2,563,934.12	233,084.88	92	2,363,426.12
Intergov Revenue	4,006,480.00	.00	4,006,480.00	344,486.83	.00	3,779,801.56	226,678.44	94	3,348,102.01
Public Charges	3,826,594.00	.00	3,826,594.00	120,539.24	.00	3,476,233.24	350,360.76	91	2,511,746.20
Miscellaneous Revenue	1,569,820.00	.00	1,569,820.00	175,000.06	.00	1,825,313.04	(255,493.04)	116	1,338,892.21
Other Financing Sources	.00	9,818.00	9,818.00	.00	.00	9,818.20	(.20)	100	24,799.00
REVENUE TOTALS	\$12,199,913.00	\$9,818.00	\$12,209,731.00	\$873,111.05	\$0.00	\$11,655,100.16	\$554,630.84	95%	\$9,586,965.54
EXPENSE									
Personnel Costs	8,825,562.00	9,818.00	8,835,380.00	821,626.33	.00	8,672,403.35	162,976.65	98	8,245,375.63
Operating Expenses	4,178,122.00	.00	4,178,122.00	364,468.47	5,040.00	3,927,873.99	245,208.01	94	3,917,085.66
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	633.67
EXPENSE TOTALS	\$13,003,684.00	\$9,818.00	\$13,013,502.00	\$1,186,094.80	\$5,040.00	\$12,600,277.34	\$408,184.66	97%	\$12,163,094.96
<b>Fund 630 - CTC Totals</b>									
REVENUE TOTALS	12,199,913.00	9,818.00	12,209,731.00	873,111.05	.00	11,655,100.16	554,630.84	95%	9,586,965.54
EXPENSE TOTALS	13,003,684.00	9,818.00	13,013,502.00	1,186,094.80	5,040.00	12,600,277.34	408,184.66	97%	12,163,094.96
Fund 630 - CTC Totals	(\$803,771.00)	\$0.00	(\$803,771.00)	(\$312,983.75)	(\$5,040.00)	(\$945,177.18)	\$146,446.18		(\$2,576,129.42)
<b>Grand Totals</b>									
REVENUE TOTALS	12,199,913.00	9,818.00	12,209,731.00	873,111.05	.00	11,655,100.16	554,630.84	95%	9,586,965.54
EXPENSE TOTALS	13,003,684.00	9,818.00	13,013,502.00	1,186,094.80	5,040.00	12,600,277.34	408,184.66	97%	12,163,094.96
Grand Totals	(\$803,771.00)	\$0.00	(\$803,771.00)	(\$312,983.75)	(\$5,040.00)	(\$945,177.18)	\$146,446.18		(\$2,576,129.42)

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## CTC DOUBLE SHIFTS WORKED 11/10/16 THRU 1/13/17

Employee Name	Classification	Date	shifts worked
Allen, Tarrah	CNA	11/11,14,12/10,13	AM, PM
Baumgartner, Desi	CNA	12/14, 24, 25	AM, PM
Begalke, John	CNA	11/13,15,15,18,20,12/3,4,9,	
Deprey, Jenny	CNA	10,11,12,14,16,17,24,25	PM, NOC
		11/13,25	AM, PM
		11/26,12/24, 25	PM, NOC
Devlin, Rachael	RN	12/25	AM, PM
Hawk, Nicole	LPN	11/25,12/9	AM, PM
		11/19,20, 12/3,4	PM, NOC
Molzahn, Mackenzie	CNA	12/25	AM, PM
Pitchford, Angelo	CNA	12/3,4	AM, PM
Radeva, GiGi	CNA	12/4,17	AM, PM
Sacotte, Chris	RN	11/14,22,28,12/12	AM, PM
		11/29,12/3	PM, NOC
Schmidt, Denise	RN	12/23	AM, PM
VanItten, Resa	LPN	12/19	AM, PM
Woodward, Amanda	RN	11/18,25,30,12/2,12/9	PM, NOC
Yang, Mary	CNA	12/4	PM, NOC
Begalke, John	CNA	1/1,7,11	PM, NOC
Woodward, Mandy	RN	12/29	PM, NOC
Woodward, Mandy	RN	1/12	NOC, AM

**BROWN COUNTY COMMUNITY TREATMENT CENTER  
DECEMBER 2016 BAY HAVEN STATISTICS**

ADMISSIONS	December	YTD 2016	YTD 2015
Voluntary - Mental Illness	24	293	150
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment - Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
<b>TOTAL</b>	<b>24</b>	<b>293</b>	<b>150</b>

AVERAGE DAILY CENSUS	December	YTD 2016	YTD 2015
Bay Haven	4	4	2
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>2</b>

INPATIENT SERVICE DAYS			
Bay Haven	124	1615	596
<b>TOTAL</b>	<b>124</b>	<b>1615</b>	<b>596</b>

BED OCCUPANCY			
Bay Haven	25%	29%	11%
<b>TOTAL</b>	<b>25%</b>	<b>29%</b>	<b>11%</b>

DISCHARGES			
Bay Haven	25	295	150
<b>TOTAL</b>	<b>25</b>	<b>295</b>	<b>150</b>

ADMISSIONS			
Bay Haven	24	293	150
<b>TOTAL</b>	<b>24</b>	<b>293</b>	<b>150</b>

DISCHARGE DAYS			
Bay Haven	129	1627	596
<b>TOTAL</b>	<b>129</b>	<b>1627</b>	<b>596</b>

ADMISSIONS BY COUNTY			
Brown	18	252	117
Door	1	7	5
Kewaunee	0	2	5
Oconto	1	4	5
Marinette	0	1	0
Shawano	2	7	12
Waupaca	1	2	0
Menominee	0	2	2
Outagamie	0	2	1
Manitowoc	0	6	2
Winnebago	0	0	0
Other	1	8	1
<b>TOTAL</b>	<b>24</b>	<b>293</b>	<b>150</b>

AVERAGE LENGTH OF STAY			
Bay Haven	5	6	4
<b>TOTAL</b>	<b>5</b>	<b>6</b>	<b>4</b>

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	5	5	5
Door	4	4	1
Kewaunee	0	0	2
Oconto	5	4	2
Marinette	0	0	0
Shawano	3	2	3
Waupaca	17	18	0
Menominee	0	2	0
Outagamie	0	0	0
Manitowoc	0	1	1
Winnebago	0	0	0
Other	5	3	2
<b>TOTAL</b>	<b>5</b>	<b>6</b>	<b>4</b>

NEW ADMISSIONS			
Bay Haven	18	223	109
<b>TOTAL</b>	<b>18</b>	<b>223</b>	<b>109</b>

READMIT WITHIN 30 DAYS			
Bay Haven	2	27	10
<b>TOTAL</b>	<b>2</b>	<b>27</b>	<b>10</b>

In/Outs	Current	YTD	2015
	2	40	5

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**BROWN COUNTY COMMUNITY TREATMENT CENTER  
DECEMBER 2016 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	December	YTD 2016	YTD 2015
Voluntary - Mental Illness	9	112	150
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	43	631	730
Court Order Prelim. - Mental Illness	0	0	2
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	14	10
Commitment - Mental Illness	0	0	0
Return from Conditional Release	7	77	66
Court Order Prelim. - Drug	0	0	0
Other	0	3	4
<b>TOTAL</b>	<b>59</b>	<b>837</b>	<b>962</b>

ADMISSIONS	December	YTD 2016	YTD 2015
Nicolet Psychiatric Center	59	837	962
<b>TOTAL</b>	<b>59</b>	<b>837</b>	<b>962</b>

ADMISSIONS BY COUNTY	December	YTD 2016	YTD 2015
Brown	44	655	668
Door	0	18	23
Kewaunee	1	20	22
Oconto	1	20	40
Marinette	1	14	32
Shawano	1	10	31
Waupaca	0	3	3
Menominee	0	5	6
Outagamie	2	23	16
Manitowoc	6	32	72
Winnebago	1	11	4
Other	2	26	45
<b>TOTAL</b>	<b>59</b>	<b>837</b>	<b>962</b>

NEW ADMISSIONS	December	YTD 2016	YTD 2015
Nicolet Psychiatric Center	31	425	475
<b>TOTAL</b>	<b>31</b>	<b>425</b>	<b>475</b>

READMIT WITHIN 30 DAYS	December	YTD 2016	YTD 2015
Nicolet Psychiatric Center	7	84	114
<b>TOTAL</b>	<b>7</b>	<b>84</b>	<b>114</b>

AVERAGE DAILY CENSUS	December	YTD 2016	YTD 2015
Nicolet Psychiatric Center	11.0	12.1	10.0
<b>TOTAL</b>	<b>11.0</b>	<b>12.1</b>	<b>10.0</b>

INPATIENT SERVICE DAYS	December	YTD 2016	YTD 2015
Nicolet Psychiatric Center	341	4419	3650
<b>TOTAL</b>	<b>341</b>	<b>4419</b>	<b>3650</b>

BED OCCUPANCY	December	YTD 2016	YTD 2015
Nicolet Psychiatric Center	69%	75%	63%
<b>TOTAL</b>	<b>69%</b>	<b>75%</b>	<b>63%</b>

DISCHARGES	December	YTD 2016	YTD 2015
Nicolet Psychiatric Center	64	838	968
<b>TOTAL</b>	<b>64</b>	<b>838</b>	<b>968</b>

DISCHARGE DAYS	December	YTD 2016	YTD 2015
Nicolet Psychiatric Center	366	4413	3643
<b>TOTAL</b>	<b>366</b>	<b>4413</b>	<b>3643</b>

AVERAGE LENGTH OF STAY	December	YTD 2016	YTD 2015
Nicolet Psychiatric Center	6	5	4
<b>TOTAL</b>	<b>6</b>	<b>5</b>	<b>4</b>

AVERAGE LENGTH OF STAY BY COUNTY	December	YTD 2016	YTD 2015
Brown	4	5	4
Door	7	7	2
Kewaunee	1	6	5
Oconto	7	5	2
Marinette	4	3	3
Shawano	3	3	4
Waupaca	0	1	1
Menominee	0	2	1
Outagamie	6	6	3
Manitowoc	4	4	3
Winnebago	3	2	2
Other	2	6	5
<b>TOTAL</b>	<b>6</b>	<b>5</b>	<b>4</b>

In/Outs	Current	YTD	2015
	2	33	65

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Brown County Human Services

**Report of Child Abuse/Neglect by Month**

Month	2014	2015	2016	% Change from 2015 to 2016
January	404	415	435	4.82 %
February	433	432	463	6.19 %
March	431	460	466	1.3%
April	487	455	452	-.66%
May	470	422	465	10.19 %
June	345	330	348	5.45%
July	311	312	301	-3.5%
August	298	282	312	10.64%
September	439	420	497	18.33%
October	461	440	430	-2.27%
November	320	426	435	2.11%
December	397	415		
Total	4796	4809		

**Reports Investigated by Month**

Month	2014	2015	2016	% Change from 2015 to 2016
January	153	146	116	-20.55%
February	140	141	141	0%
March	160	161	124	-22.98%
April	168	144	138	-4.17%
May	164	147	135	-8.16%
June	143	143	99	-30.77%
July	139	113	101	-10.62%
August	116	113	88	-22.12%
September	164	150	126	-16%
October	165	141	101	-28.37%
November	128	100	119	19%
December	137	121		
Total	1777	1620		

QC

**HUMAN SERVICES**  
**2017 PROVIDER CONTRACT LIST - 1/17/2017**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Original Not-to-Exceed Amount
Acceptional Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS	11/29/16	12/20/16	\$125,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health	11/28/16	12/29/16	\$124,000
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High behavioral needs children	CABHU, CPS, CLTS	11/29/16	12/28/16	\$275,000
Advocates Extension LLC	Counseling, daily living skills, summer programming, respite care, CCS services	High behavioral needs children	CABHU, CPS, JJ, CLTS	11/29/16	12/27/16	\$665,000
American Foundation of Counseling	Treatment foster care placing agency	Children	CPS	11/29/16	12/5/16	\$200,000
Anderson, Campell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/29/16	12/19/16	\$24,000
Angels on Arcadian	CBRF (assisted living)	DD, PD	C-COP	11/28/16	12/21/16	\$75,000
Anna's Healthcare (formerly County Living)	CBRF (assisted living)	MH/AODA	Behavioral Health, C-COP	11/29/16	1/9/17	\$180,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	DD youth/children	C-COP, CLTS, BT3	11/29/16	12/19/16	\$660,000
Bellin Health Occupational Health Solutions	Drug screenings	Adult parents	CPS	12/1/16	12/29/16	\$20,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/1/16	12/19/16	\$400,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	JJ	11/29/16	12/28/16	\$40,000
Boll Adult Care Concepts	Corporate adult family home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, C-COP	11/28/16	12/5/16	\$825,000
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	C-COP	11/28/16	12/20/16	\$558,000
Care for All Ages (CFAA)	CBRF (assisted living), child day care	Children	CPS	11/28/16	12/29/16	\$40,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services	Teens	CPS	12/1/16	12/5/16	\$149,406
Centerpiece LLC	Autism services	Children	CLTS	12/12/16	12/15/16	\$6,000
Cerebral Palsy Inc.	Respite and daily living skills	DD youth/children	CLTS, C-COP, BT3	12/15/16	1/4/17	\$65,000
Childrens Service Society	Treatment foster care placing agency	Children	CLTS	11/29/16	12/19/16	\$20,000
Chileada Institute	Children high-needs residential care center	Children	CPS, CABHU	12/1/16		\$175,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	C-COP	11/28/16	1/9/17	\$53,000
Communication Pathways LLC	Autism services	Children	CLTS, C-COP	11/29/16	12/5/16	\$40,000
Compass Development	CBRF (assisted living)	PD with MH issues	C-COP	11/28/16	12/20/16	\$50,000
Curative Connections (formerly NEW Curative)	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA	JJ, CPS, CLTS, C-COP	11/29/16	12/20/16	\$250,000



**HUMAN SERVICES  
2017 PROVIDER CONTRACT LIST - 1/17/2017**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Start	Contract Returned	Original Not-to-Exceed Amount
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	C-COP	11/28/16	12/5/16	\$200,000
Darnell Receiving Home	Receiving home for emergency placements	Children	CPS	11/29/16	12/22/16	\$19,710
Deer Path Assisted Living Inc.	CBRF, corporate adult family homes (assisted living)	MH/AODA	Behavioral Health, C-COP	11/28/16	12/5/16	\$315,500
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	12/1/16	12/19/16	\$285,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile delinquent	JJ	11/29/16	1/12/17	\$285,000
Elsner AFH	1-2 bed traditional adult family home	MH	Behavioral Health	12/1/16- mailed	1/9/17	\$16,500
Encompass Child Care Engberg AFH	Child day care 1-2 bed traditional adult family home	Children PD with MH issues	CPS C-COP	12/6/16 11/29/16- mailed	12/15/16 12/13/16	\$16,500
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	CLTS, C-COP	11/29/16	12/5/16	\$20,000
Expressive Therapies LLC	Music therapy for children	Children	CLTS	11/29/16	12/19/16	\$25,000
Family Care Specialists, Inc.	Treatment foster care placing agency	Children	CPS/JJ	11/29/16	12/27/16	\$50,000
Family Services of Northeast Wisconsin Inc.	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, children	Behavioral Health, CABHU, APS, CPS, C-COP	12/5/16	12/19/16	\$2,750,000
Family Training Program	Parenting/family skills training	CSP parents, parents of juvenile delinquent	JJ, CSP	12/1/16	12/19/16	\$260,000
Golden House Gonzalez AFH	Domestic abuse services 3-4 bed traditional adult family home	Adults in need PD with MH issues	APS C-COP	12/1/16 11/28/16	12/13/16 1/3/17	\$63,086 \$50,300
Goodwill Industries	Prevocational services	PD with MH issues	C-COP	12/1/16	12/5/16	\$2,500
Green Bay Transit Commission - NO CONTRACT	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS			
Greenfield Rehabilitation Agency, Inc. Helping Hands Caregivers	Birth to 3 services Supportive home care	DD children PD with MH issues	BT3 C-COP	11/29/16 12/1/16	1/5/17 12/20/16	\$200,000 \$8,000

# HUMAN SERVICES 2017 PROVIDER CONTRACT LIST - 1/17/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Original Not-to-Exceed Amount
Home Instead Senior Care	Supportive home care	PD with MH issues	C-COP	12/1/16	1/3/17	\$10,000
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	11/28/16	12/8/16	\$260,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	11/28/16	12/27/16	\$250,000
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	C-COP	11/28/16	12/12/16	\$400,000
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, C-COP	11/29/16	12/8/16	\$1,600,000
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	12/15/16	12/27/16	\$100,000
KCC Fiscal Agent Services	Payor of client-hired personal care workers	Children with long-term care needs	CLTS	12/13/16	1/3/17	
Klarkowski, Julie AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/28/16	12/5/16	\$15,000
Krueger Receiving Home	Receiving home for emergency placements	Children	CPS	11/29/16	12/21/16	\$13,140
Lac Du Flambeau Lake Superior Chippewa Indians	Gookomis Endaad AODA residential treatment	Native American AODA	Behavioral Health	12/1/16		\$25,000
Lad Lake	Youth high-needs residential care center	Youth ages 9-21	JJ, CPS	12/1/16	12/13/16	\$40,000
Lamers Bus Lines Inc.	Specialized transportation	DD youth transitioning to adults	CLTS	11/29/16	12/15/16	\$10,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	11/28/16	1/16/17	\$825,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, CCS services, treatment foster care child placement	High behavioral needs children	CABHU, CPS, JJ, CLTS	11/29/16	1/3/17	\$800,000
Marco Services Inc.	AODA residential services	AODA adults	Behavioral Health	12/15/16	1/12/17	\$100,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, C-COP	11/28/16	12/27/16	\$100,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	11/28/16	12/22/16	\$60,000
Mooring Programs Inc.	AODA residential services	AODA adults	Behavioral Health	12/15/16	1/5/17	\$100,000
My Brother's Keeper	Male Mentoring Program	Juvenile males	JJ	12/1/16	12/5/16	\$15,000

**HUMAN SERVICES**  
**2017 PROVIDER CONTRACT LIST - 1/17/2017**

Agency	Service(s) Description	Target/Client	Program Unit(s)	Contract Start	Contract Returned	Original Not-to-Exceed Amount
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	Behavioral Health, C-COP	11/28/16	12/5/16	\$200,000
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	12/1/16	12/28/16	\$40,000
Northwest Passage	Children high-needs residential care center	Children	CPS, CABHU	12/1/16	12/22/16	\$125,000
Nova Counseling Services Inc.	AODA residential services	AODA adults	Behavioral Health	12/15/16	12/19/16	\$100,000
Options for Independent Living Inc.	CCS services, home modification assessments	MH/AODA	Behavioral Health, CLTS	11/29/16	12/15/16	\$10,000
Options Lab Inc.	Drug screenings	AODA, CPS parents	Behavioral Health, CABHU, JJ, CP	12/1/16	12/20/16	\$45,000
Options Treatment Program	AODA treatment, CCS services	AODA	Behavioral Health, CABHU, JJ	11/29/16	12/27/16	\$45,000
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	11/29/16	12/19/16	\$125,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, C-COP	11/28/16	12/1/16	\$45,000
Pathways to a Better Life LLC	AODA residential treatment	AODA	Behavioral Health	12/1/16		\$30,000
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	CPS/JJ	12/6/16	12/20/16	
Pnuma Health Care	CBRF (assisted living)	PD with MH issues	Behavioral Health, C-COP	11/28/16	12/19/16	\$150,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, C-COP	11/28/16	1/9/17	\$325,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	12/1/16- mailed	12/19/16	\$35,000
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	12/1/16		\$100,000
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, C-COP	11/28/16	12/5/16	\$285,500
Slight AFH	3-4 bed traditional adult family home	MH	Behavioral Health	11/28/16	12/28/16	\$50,000

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**HUMAN SERVICES  
2017 PROVIDER CONTRACT LIST - 1/17/2017**

Agency	Service(s) Description	Target/Client	Program Unit(s)	Contract Sent	Contract Returned	Original/Not-to-Exceed Amount
Social Thinkers	Social learning groups for children with social communication challenges	Children	CLTS	12/6/16	12/27/16	\$25,000
Spectrum Behavioral Health	CCS services	Children	CLTS	11/29/16	1/3/17	\$50,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	DD children, PD with MH issues	C-COP, BT3	11/29/16	12/27/16	\$200,000
Talbot AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/28/16	12/22/16	\$40,000
Tomorrow's Children Inc.	Children high-needs residential care center	High behavioral needs children	CABHU	12/1/16	12/27/16	\$100,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	12/1/16	12/7/16	\$1,800,000
United Translators	Interpreter/translation services	Non-english speaking	All	12/1/16	12/15/16	\$20,000
VanLanen Receiving Home	Receiving home for emergency placements	Children	CPS	11/29/16	12/20/16	\$19,710
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	12/1/16	12/5/16	\$1,700,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile delinquent	CABHU, JJ	12/1/16	12/22/16	\$26,000
Wisconsin Lock and Load LLC	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ, Drug Court	12/1/16	12/13/16	\$35,000
	<b>TOTAL</b>					<b>\$20,035,852</b>

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**Brown County Human Services**  
**New Non-Continuous/Non-Contracted and Contracted Providers**  
 January 16, 2017

REQUEST FOR NON-CONTINUOUS/NON-CONTRACTED PROVIDER			
PROVIDER	SERVICE DESCRIPTION	NOT-TO-EXCEED AMOUNT	DATE
Individual (Landlord)	One-time rent and security deposit	\$10,000	1/9/17
County of Portage	Secure detention stay for CPS client (one-time payment)	\$10,000	1/9/17
Nurses PRN Home Care	Skilled nursing services for medically fragile child (respite for caregiver)	\$10,000	1/9/17
United Cerebral Palsy of Dane County	Respite care for Brown County client who just moved to Dane County	\$10,000	1/9/17
Neighborhood Housing Services	Rent for CPS client	\$10,000	1/9/17
Individual	Foster care respite provider	\$10,000	1/9/17
Individual	Reimbursement to foster care provider for medications	\$10,000	1/9/17
Individual	Reimbursement to foster care provider for medical supplies	\$10,000	1/9/17
Almost Family	Home health care services	\$10,000	1/12/17
Individual	Reimbursement of miscellaneous supplies to family under C-COP	\$10,000	1/12/17

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	SERVICE DESCRIPTION	TARGET CLIENTS	NOT-TO-EXCEED CONTRACT AMOUNT	DATE